

## Steering Group Meeting

Date: 2-3 April 2014

Venue: Town hall Margraten - Amerikaplein 1 Margraten, Netherlands

### Notes from the Meeting

#### Attendees

CANAL & RIVER TRUST	UK	Chris Barnett
CANAL & RIVER TRUST	UK	Chris Bailey
CANAL & RIVER TRUST	UK	Simon McGarraghy
CANAL & RIVER TRUST	UK	Dilwyn Parry
VNF	FR	Alaric Blakeway
VNF	FR	Ségolène Ricart-Vanpouille
GEMEENTE EIJSDEN-MARGRATEN	NL	Luc van den Boorn
GEMEENTE EIJSDEN-MARGRATEN	NL	Jos Ernenst
SRN	NL	Manon van Meer
SRN	NL	Rowena van der Maat
CETIC	BE	Philippe Drugmand
CETIC	BE	Mohamed Boukhebouze
GEMEENTE EINDHOVEN	NL	Jos Westveer
GEMEENTE EINDHOVEN	NL	Martin Verschuren
GEMEENTE EINDHOVEN	NL	Rob Beelvelt
GEMEENTE EINDHOVEN	NL	Miriam van Dommelen
<b>Others/Speakers/Observers</b>		
GEMEENTE EIJSDEN-MARGRATEN		Gerry Jacobs (Alderman)

#### Introduction

Gerry Jacobs, Alderman of E-M

#### Updates

CBailey stressed the need to be proactive about visits to other partners if necessary. Reported CBar visit to JTS and need to improve transnational working and stressed our concern about making sure we are hitting 2015 end deadline.

#### Eijsden-Margraten (E-M)

E-M cooperating closely with Eindhoven and SRN on safety issues. Have met with Officers from Vise.

Internal costs, T&A only claimed to date \*, next claim will include;

- 1) feasibility study
- 2) investment

\* issues of commitment from Maastricht

Brochure being put together with local stakeholders/partners – this is currently draft but when finalised and signed can be put on the website.

#### Eindhoven

Jos explained Traffic Light 'change' and scrapping of one way system.

- Eindhoven responsible for system of canal, so still want to improve the stretch, putting in a control/info system. Met with stakeholders who agree with Eindhoven's plan – good news. Rob Beekvelt now involved and as former freight boat skipper he adds very important stakeholder/user experience.

- Issue now is liked 'products' can be developed (e.g. Apps) to deliver these services/improvements.
- Local ICT team working to develop Apps and are joined in this by E-M, CETIC and with the VNG (but the overall Operating System (Android AIS, iphone?) **needs to be agreed first**).
- (General discussion by partners about the 'platform') CBai stressed the need to use CETIC as the expert 'advisors' to this issue.

Agreed to set a date for meeting to set up with Agreement to the platform. CBar/CBai stressed need to get working on all these items and see expenditure made as we're already a long way behind Annual targets.

## SRN

- Have had danger zoning information from from CRT
- Safe Navigation work taken place and included in communication plan. Volunteer training being developed (nearly done) (Certification is the hard bit).  
SRN (given Rob Beelvelt skipper experience) to work with Eindhoven specifically on this.
- App on way and awaiting further input from other partners.
- Rijkswaterstaat very interested in Numerical projects.
- "Safe Boating" / Boaters handbook being published online (developed after content supplied by partners). (CB stressed need to get SRN to make sure NWE logos are used)
- VNF commented on the problem of pleasure boat rental/renters, they don't/won't take up training. South France, renters and private leisure boat owners made a CD on safety (Canal du Midi), this has been very useful (so will send SRN their CD).

## VNF Update

2013 VNF organised 3 x meetings to identify needs for the App. Will develop the App on the Canal de la Marne au Rhin. Phase I includes route calculator, notices to skippers, minimum water depth, bridge clearance, timetable of lock opening times, access chart, mooring places and tourist information. Cycle routes and local facilities near the waterways, water points, refuse points etc. Taking this App forward it will include Freight AND Leisure users. The App will also allow boaters to collect data for inclusion on the App later.

- Key points – this App will also be useful and very relevant particularly to use in UK
- CETIC will help with the specification document after tender. E-M and SRN will meet with them to take part in this decision.

**Action** – Mohamed B to organise this meeting ASAP.

- Jos stressed the need to see partner information for all partner work to date.
- Meeting set for 17/04/14 in Brussels @ 14:00 – Alternative date 16/04/2014.

Q. Alaric raised the question – Mobile App requested by VNF Manager, e.g. informing other boaters of danger incidents/'logs in canal' etc. This would tie in extremely well with work in Numerical (SRN work in WP3 particularly) so good news

## CETIC

- Need input from partner e.g. VNF (Network coverage map). VNF current information is only very generic, but it can be zoomed into online, but Canal de la Marne au Rhin Wi-Fi coverage is Zero. Discussions between VNF & CETIC as part of this (CETIC to use VNF online map to take information from this that they need)
- Reminder from Mohamed, CETIC can be used to support App development and choice of platform. Also the interoperability model (change information between Apps).
- **CBailey reminded partners that CETIC are central to most outputs. They must be used to validate most of our technical developments.**

## CRT

CRT Presentation 1 **Mobile Working** (see Simon McGarraghy presentation)

- Prometheus software (GUI) provides an interface that links our IT system, SAP, to workforce tasks. Discussions included VNF views on difficulties that they've encountered and CRT/other partners may encounter e.g. resistance to new technology?

(SMcG agreed to be in touch with VNF to see how CRT can help explain our 'thinking' and suitability for uptake by VNF)

CRT Presentation 2 **Remote Operation of Structures** (see Dilwyn Parry presentation)

- Discussion about different systems in place in the partner areas especially VNF (Q's from Jos) VNF have remote control CCTV not laser as CRT are proposing.

- No use of Apps
- Discussion about emergency stopping system. Difference between CRT and VNF systems. Possible pitfall in emergency situations where automated CRT system cannot be overridden as easily.
- Untying of boats is an issue, so this was agreed as being a key point/lesson we in CRT will take from SRN/VNF comments and the general discussion.

As with Simon McG offer re mobile working, CRT will visit VNF to give presentation about this issue as well.

### **Any other Business**

- Jos W – **Working documentation**, decisions made etc needed on website. (CBar/CBai agreed and will address this by visit to web designer)
- Jos E – presented an update on the **Mid Term event**. Jos E wanted to know what to include “Public display of achievements so far” was something generally agreed – Cbar stressed that this needs to be (as a group) at the Numerical project level, not just highlighting the work by individual Partners locally.
  - will be on boat, going through locks etc.
  - who’s going to be invited? Regional, local interests, stakeholders.
  - Went over the Agenda, discussions about the tone of the event (needs to be high level). Jos will produce a draft Agenda/workshop Agenda and partners must respond to this before we finalise it.
- **Timings going forward**
  - 17<sup>th</sup> April – Main meeting re App - So how much time is needed to develop the App? Must be ready by Sept 2014? VNF accepted this.

### **Future Meetings**

17<sup>th</sup> April 2014 – Meeting re App

3 Sept 2014 Eisjden-Margaraten host the Mid Term Event

4 - 5 Sept SRN host SG Meeting in connection with HISWA Boat Show in Amsterdam

Future meetings to be agreed

### **Finance and Administration Report – April 3 Included updates on;**

- **Project reporting**
- **Update on finances,**
- **Claims and issues arising from these**
- **Request for Change etc**

**Site Visit** was made on April 3 to see the issues relating to the high capacity lock on the Junction of the River Meuse and the Albert Canal.